



CONSTITUTION;
By-Laws and Rules of Order
OF
Columbia Lodge No. 2,
OF THE
Independent Order of Odd Fellows,

UNDER THE JURISDICTION OF THE
GRAND LODGE OF BRITISH COLUMBIA.

LOCATED AT VICTORIA, B. C.

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BY-LAWS.

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Certificate of Membership



Columbia Lodge, No. 2, I. O. O. F., Victoria, B. C.

This is to Certify that Bro.....

..... was duly admitted a member of

this Lodge by.....

..... on the

day of.....

..... in the year of our Lord One Thousand

Eight Hundred and.....

N. G.
R. S.

GE.
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CONSTITUTION
—OF—
Columbia Lodge No. 2,
I. O. O. F.

PREAMBLE.

For the purpose of effecting uniformity in the administration of the privileges, honors and benefits of Oddfellowship within this jurisdiction, the GRAND LODGE OF THE INDEPENDENT ORDER OF ODD FELLOWS OF THE PROVINCE OF BRITISH COLUMBIA ordains the following Constitution of Subordinate Lodges under its jurisdiction.

ARTICLE I.

NAME, ETC.

SECTION 1 This Lodge shall consist of at least five members of the Third Degree, including one qualified to preside at its meetings, to be hailed and entitled Columbia Lodge, No. 2, Independent Order of Odd Fellows, holding

a legal and unreclaimed charter, granted or sanctioned by the Grand Lodge of the Independent Order of Odd Fellows of the Province of British Columbia. It cannot voluntarily surrender its charter, or dissolve, so long as five brothers in good standing object thereto.

SEC. 2. Two or more Lodges in this jurisdiction may consolidate whenever such Lodges so decide and agree at a regular meeting of each such Lodge, two week's notice being given of such resolution in each Lodge prior to its adoption, and providing that five or more members in good standing of either Lodge do not object.

ARTICLE II.

OF MEMBERSHIP.

SECTION 1. All candidates for initiation must be free white Males, of the age of twenty-one years and upwards, of sound health, of good moral character and industrious habits, having some known reputable means of support, and believe in the existence of a Supreme Being, the Creator and Preserver of the Universe, and be proposed in the Lodge nearest his residence, except that a Lodge grant permission for his joining another Lodge; Provided, that application for membership may be made to any Lodge nearest the residence of the applicant, in the same district. A person may be admitted to any Lodge in the city or village in which he resides; but all candidates for initiation must

reside in this jurisdiction, except such candidates as may apply from any other Province, State or Territories, where there is no Grand Lodge or District Deputy Grand Sire located.

Sec. 2. All candidates for membership by deposit of card, or certificate of dismissal, or as Ancient Odd Fellows, whose cards or certificates of dismissal have been granted more than twelve months, shall deposit their cards or certificates with their proposition, or furnish satisfactory evidence that such card or certificate has been lost.

Sec. 3. No suspended or expelled member of the Order can be admitted to membership in this Lodge, except on a dismissal certificate, or on being reinstated, and receiving a withdrawal card from the Lodge which suspended or expelled him, or from the Grand Secretary, as prescribed by law, and this Lodge shall not admit to membership any member of an expelled or extinct Lodge without permission of the Grand Lodge of British Columbia.

Sec. 4. A non-affiliated Odd Fellow who has been regularly initiated in the Order, and has retained membership therein for at least ten consecutive years, and who at the time of making application for reinstatement to membership shall be over 50 years of age, may be admitted to membership in this lodge as a non-beneficial member, upon such terms as the by-laws may prescribe, by presenting a petition as required under Section 1, Article III, for proposals for membership by initiation, which shall be disposed of according to said section.

SEC. 5. When an application for membership is received from a person residing nearer to another lodge than to the one of which the application is made, the lodge receiving such application shall communicate the fact to the lodge nearest the residence of such applicant, and shall enquire whether such person is a fit and proper person to be admitted into our Order, and if in the same district, shall also ask the consent of such lodge to receive and act upon such application; and it shall take no further action upon such application until an answer is received to such communication. The lodge receiving such communication shall appoint a committee of three to investigate the character, standing and health of the petitioner, in the same manner as if the application were made directly to such lodge. Such committee shall report at the next regular meeting of the lodge, and a certified copy of the report, together with a certified copy of the minutes showing the action of the lodge upon the request for consent to receive and act upon the application (if such consent was necessary) shall be forthwith forwarded to the lodge in which such application is filed, and said last named lodge may then proceed upon such application as in other cases, except that, if it be a case where the consent of the other lodge is necessary, and that consent be refused, the petitioner's money (if any has been paid) shall be returned, and no further action shall be had in the premises.

ARTICLE III

OF PROPOSITION FOR MEMBERSHIP

SEC. 1. The name of a person offered for

membership, with his age, residence and occupation, must be proposed by a member in writing, signed by the applicant with the names of two persons as references attached, and entered upon the record; and forthwith be referred to a committee of three members for investigation, who shall report at the next succeeding regular meeting, (unless extraordinary circumstances prevent), when the candidate may be balloted for with ball ballots, and, if no more than two black balls appear, the candidate shall be declared elected; but if three or more appear, he shall be deemed rejected.

SEC. 2. No reconsideration of an unfavorable ballot can be had unless all the brothers who may cast black balls against an applicant for membership voluntarily make a motion for a reconsideration of the ballot at the same meeting, and never more than one motion for the reconsideration in the same case shall be allowed; and in such case the vote on the reconsideration shall be taken by ball ballots, and if the balls cast be in favor of it, the reconsideration shall be had; whereupon the application shall lie over until the succeeding meeting, when another ballot shall be had with ball ballots, and if the same be unanimously in favor of the applicant, he shall thereby be elected; but if one or more black balls appear in either ballot, the applicant shall be rejected. A favorable balloting can be reconsidered at any meeting prior to the admission of the candidate, provided a majority of the members present agree thereto.

SEC 3. When a candidate for initiation has been rejected, notice thereof shall be sent without delay to the Grand Secretary, and to all the Lodges in the jurisdiction, and he cannot be proposed again in any Lodge for the space of one year after such rejection. All other applications for membership may be renewed at any time.

SEC 4. No proposition can be withdrawn after being referred to a committee, unless by consent of two-thirds of the members present at a regular meeting, and before the report of the committee has been read to the Lodge.

SEC 5. If any person shall gain admittance to any Lodge upon a petition containing any false representations, he shall be expelled.

ARTICLE IV.

OF FEES, DUES AND BENEFITS.

SECTION 1. The fees of this lodge shall not be less than ten dollars for initiation; five dollars for admission by card; ten dollars for an Ancient Odd Fellow; three dollars each for first and second degree, and four dollars for the third degree to the Lodge Fund, and such amount of dues to the Lodge Fund as shall be determined by the By-laws, which shall in no case be less than \$12 per year, in addition to which the lodge may, by its By-laws, provide for a Widows', Orphans' and Education Fund, and Nurse and Funeral Tax, and for extraordinary assessments for lodge purposes. Lodges

may make provisions in their By-laws to set aside five (5) per cent of their receipts from dues to form a Contingent Fund to be used for the legitimate objects of the Order.

SEC. 2. Every member qualified, as required by the By-laws of his Lodge shall in case of being disabled by sickness or bodily accident from following any occupation, or otherwise earning a livelihood, be entitled to and may receive such weekly benefits as may be fixed by By-law, from the funds of the lodge: Provided always, that such benefits shall not exceed the rate of ten dollars per week for each dollar of monthly contribution, and provided always, that no lodge shall continue to pay the above rate of benefits for a longer period than six months continuous sickness, after which time it shall not exceed the sum of seven dollars and fifty cents for each dollar of monthly contribution, and further that after the expiration of twelve months continuous sickness no lodge shall pay greater benefits than at the rate of five dollars per week for each dollar of monthly contribution. For members not having the Scarlet Degree the benefits shall not exceed the rate of six dollars per week for the first six months, four dollars and fifty cents per week for the next six months and after which three dollars per week during term of sickness, for each dollar of monthly contribution.

In all cases where a sick member has received benefits and by reason of the recovery of his health ceased to be entitled to benefits, if he

fall sick again within six months from the date of his ceasing to receive benefits, such sickness shall be considered as a continuation of his previous sickness and he shall be placed in the same position as when he ceased to receive benefits, but if six months shall have elapsed from the date of his restoration and he fall sick he shall be entitled to receive full benefits.

SEC. 3. All fines and assessments of any nature shall, at the end of each term, (June 30th and December 31st respectively,) be charged as dues against a Brother.

SEC. 4. When any member's account shows an indebtedness of three month's dues, the brother shall not be entitled to benefits, and the Secretary shall notify the brother of the fact without delay.

SEC. 5. In case of the death of a member, qualified as required by the By-laws of this lodge, there shall be allowed from the lodge not less than thirty dollars to defray the expenses of the burial, to be paid by the N. G. on account of the funeral. In the absence of competent relations, the N. G. shall take charge of the funeral, and render an account of the disbursements.

SEC. 6. The funeral expenses and sick benefits shall be regulated by the By-laws of the lodge, and all orders drawn for the above shall be by vote of the lodge.

ARTICLE V.

OF DEGREES.

SECTION 1 A member who has been in membership four weeks, may make application for election to any or all of the three subordinate Degrees, which application shall be accompanied with the amount required therefor, and be presented to the lodge when open in that order of business, when the lodge shall ballot upon the application, and if not more than two black balls be cast, he shall be declared elected, if he be rejected no application shall be again received from him within three months thereafter. The lodge may ballot for the three Degrees at one time when under that Order of Business, or under the Order of New Business, but shall not confer more than one Degree on a member at the same meeting, except in case of emergency, for which a dispensation must be obtained from the D. D. G. M. of the District.

Each lodge shall confer the Degrees on its members except in case of absence from the city, in which case the brother shall be furnished with a certificate under seal, signed by the N. G., and attested by the Secretary, authorizing another lodge to confer the same, providing the same is done without charge.

SEC. 2. All business other than conferring the degrees shall be conducted in the Third Degree. Lodges may, by By-law, confer all the degrees without charge upon any brother of the Initiatory Degree with a view of enabling

him to assist in the working of the lodge, but he shall not participate in any of the benefits of the Order beyond what he may be entitled to receive under the Initiatory Degree.

ARTICLE VI.

OF OFFICERS.

SECTION 1. The elective officers of this lodge shall consist of a N. G., V. G., Secretary and Treasurer, who shall serve a regular term each, and the lodge may elect a Permanent Secretary for the same time; or for one year, to take charge of the accounts between the lodge and its members.

SEC. 2. The appointed officers shall consist of a War., Conductor, O. G., I. G., R. S. to N. G., L. S. to N. G., R. S. to V. G., L. S. to V. G., and R. and L. S. S., who shall each serve a regular term; and the Lodge may also appoint a Chaplain for a regular term.

SEC. 3. No member shall be installed as N. G., unless he has served a term as V. G., or the last of a term to fill a vacancy which must be a majority of nights of the term, nor as V. G., unless he has served a term in an inferior office, other than Trustee or Chaplain. Service in office, whether elected or appointed, is qualifying in any other lodge as well as in this lodge, providing a brother has a certificate to that effect under seal of a lodge in good standing; Provided, that any Third Degree member who has paid for his degrees may be elected, if all

qualified brothers refuse to serve, and a dispensation being granted by the Grand Master, Deputy Grand Master or Deputy of the District previous to election.

SEC. 4. All elective officers, Warden, Outside Guardian and Inside Guardian, shall be clear of all pecuniary charges on the books, and have attained the Third Degree previous to installation, and all elective officers shall be eligible for re-election.

SEC. 5. Nominations for elective officers shall be made only on the two meetings immediately preceding that of the regular election, except when the nominees for an office all decline.

SEC. 6. Officers shall be elected at the last regular meeting in May and November of each year, and be installed at the first regular meeting in the new term: Provided, the installing officers be present; if absent, the lodge may, by vote, defer it for one week, or call a special meeting for the purpose, at the request of the District Deputy Grand Master. No member shall be elected to fill more than one elective office at the same time, except the Recording Secretary who may also act as Permanent Secretary.

SEC. 7. Any officer absenting himself from the lodge for three successive meetings, except in case of sickness, or any officer, for misconduct or neglect as such, may be removed by a vote of two thirds of the members voting at the

next meeting, after a resolution therefor has been offered in the lodge.

SEC. 8. Vacancies in any elective office may be filled by the lodge, by nomination and election, at the next regular meeting after nomination; and until so filled the N. G. shall appoint a member to the office *pro tem*.

SEC. 9. The duties of the various officers shall be as laid down in the charges of office and as specified by this Constitution and the By-laws of the lodge.

SEC. 10. The N. G., or officer acting as such shall appoint the majority, and the V. G., or officer acting as such, the minority of all committees on candidates.

SEC. 11. The lodge, at the second regular meeting in January, in each year, shall elect one representative to the Grand Lodge for its members of fifty or under; also one representative for every fifty members over and above first said number of fifty members in good standing, as shown by its report on the 31st day of December of the previous year. Each lodge shall at the same time elect one alternate for each representative elected, and in case a representative shall be unable to attend the session of the Grand Lodge, then the alternate receiving the highest number of votes may attend in his place and have all the powers and privileges of a representative.

ARTICLE VII.

OF PENALTIES AND TRIALS.

SECTION 1—Clause 1. Any member neglecting or refusing to make payment of his dues or demands against him to the lodge, according to its By-laws, for the space of eleven months, shall be notified by the lodge in writing of the state of his account; and if after one month his account still remains unsettled, he shall be suspended from membership; Provided that no person shall be so suspended until after the fact of his dues being in arrears and unpaid for twelve months shall have been announced in open lodge at two regular meetings; and provided further that no person shall cease to be a member, under this section, whilst charges are pending against him; Provided that in case of absence of a brother at a distance of fifty miles from his lodge, two months additional time shall be allowed him to pay his indebtedness.

CLAUSE 2 Any member suspended from membership for non-payment of dues, may be reinstated in the lodge from which he was suspended within one year thereafter, by paying the amount of one year's dues and by receiving a vote of two-thirds of the members present—a motion to that effect having been laid over one week; but after one year he may be reinstated upon the payment of the fee charged for an initiate of the same age, as provided by the By-laws, or such lesser sums as may be fixed by the By-laws of the lodge to

which such application is made; Provided, such sum be not less than the amount of one year's dues of the said lodge; and he shall petition the lodge in writing to be reinstated, which shall be disposed of, in all respects, as provided for in Article III, Section 1, for petitions for membership by initiation. A member who has been suspended from membership for non-payment of dues and has been reinstated shall not be entitled to benefits for six months from the date of reinstatement.

CLAUSE 3. A member suspended from membership for non-payment of dues, and who makes application for reinstatement and for a Withdrawal Card for the purpose of uniting with another lodge in this jurisdiction, may be reinstated and granted a final card at any time within five years from the date of suspension, upon the payment of one year's dues, and the usual price of a card.

CLAUSE 4. A member after being suspended in this jurisdiction for non-payment of dues for the space of five years, wishing to join a lodge in this jurisdiction, shall be entitled to receive, and the lodge shall grant him, upon proper application, a dismissal certificate, upon the receipt of one dollar.

CLAUSE 5. A member suspended from membership in this jurisdiction for non-payment of dues, wishing to regain membership in another jurisdiction, shall, upon proper application, be entitled to receive from the lodge from which he was so suspended, a dismissal

certificate, upon the payment to said lodge of one dollar.

CLAUSE 6. In all cases when a member has been suspended for non-payment of dues, and his lodge has refused to reinstate him, he shall, upon a proper application, be entitled to receive, and the lodge shall grant a dismissal certificate, upon the receipt therefor of one dollar.

CLAUSE 7. Dismissal certificates may be received from the holders thereof on application for membership in Subordinate Lodges, in the same manner, and with the same effect as Withdrawal Cards; and applications made on such certificates shall be received and acted on in like manner as upon Withdrawal Cards; but the holders of such certificates shall in no case be allowed to visit thereon.

CLAUSE 8. The certificates named in this section shall be only those provided by the Grand Secretary of the Sovereign Grand Lodge.

SEC. 2. Any member who shall violate any of the principles of the Order, or offend against the Constitution, By-laws, or Rules of Order of this lodge, shall be fined, reprimanded, suspended, or expelled, as the By-laws may direct, or the lodge determine. But he shall be entitled to a fair trial in accordance with the following Code of Procedure.

SEC 3. No officer shall preside when his trial is taking place in the lodge.

SEC. 4. All suspensions (as a means of punishment) must be for a definite period, not exceeding one year. At the end of the term of punishment, the brother shall return to his rank in the lodge without further action. A brother who has been legally suspended, shall not be again admitted to membership without the consent of the Grand Master.

SEC. 5. All trials arising under the provisions of this Article shall be conducted substantially according to the following

CODE OF PROCEDURE.

SECTION 1.

RULE 1.—All charges against members of the Order in this jurisdiction made pursuant to the provisions of Article VII of this Constitution, shall be drawn in the manner prescribed in Form 1, Section V, of this Code, and be signed by a member in good standing. The general charge shall be an averment of "Conduct unbecoming an Odd Fellow," followed by a specification or specifications stating the time, place and circumstances of the offence; and each offence shall be the subject of a separate specification.

RULE 2—The charges and specifications shall be presented and read to the lodge at a regular session, when open in the order of "New Business," and shall be entered in full on the records. •

RULE 3.—The lodge shall, immediately after the reading of the charge. if the accused brother be present, proceed to the choice, by ballot, of a Committee of Trial, consisting of five, who must, if possible, have the same or a higher degree than that attained by the accused. Any member nominated as one of the Committee of Trial may be challenged for cause by the accuser, accused, or any member of the lodge, in which case the lodge shall proceed to the election of the members against whom no challenge has been made. The ground of challenge or challenges shall then be stated, when the vote shall be taken, and if two-thirds of those voting shall vote in favor of the challenged brother, he shall be declared elected. Should such brother fail to be elected, new nominations must be made and proceedings had until the committee is filled. Should the accused brother be absent the choice of the committee shall be postponed for two weeks, and the Secretary of the lodge shall notify the absent brother of the fact that charges have been preferred against him, and of the time when the committee is to be appointed; and should the brother fail to appear at the time aforesaid, he shall be deemed to have waived his right of challenge, and the lodge shall proceed to the choice of the committee as herein provided.

RULE 4.—The Secretary shall make a copy of the charge and specifications, affix thereto the seal of the lodge and certify it substantially according to Form 2, Section V, of the Code,

and serve, or cause the same to be served upon the accused. He shall also certify, under seal, the original charge and specifications, and deliver the same to the first named member of the committee, according to Form 3, Section V, of the Code, and shall notify each member thereof of his appointment, according to Form 4, Section V.

RULE 5—The first named member of said committee shall within one week after receiving notice of his appointment, call a meeting of the committee for organization, when a chairman and secretary shall be elected, and a suitable time and place be appointed for an adjourned meeting, which shall not be held in less than two weeks, at which the accuser and accused shall be notified to appear and proceed with the trial. The notice shall be in accordance with Form 5, Section V, of this Code, and must be served upon the parties personally, if they can be found, otherwise by leaving the same at their last known place of residence, if in the town or city where the lodge is located, at least one week prior to the time of the trial. If the accused resides out of the town, the notice shall be directed to his last known place of residence and left at the postoffice, and if the brother so notified shall not appear at the time specified, or offer satisfactory reasons therefor, the committee shall proceed as if he were present, or they may report by resolution, to expel the member so refusing to appear, for contempt of the lodge.

RULE 6—At the time specified for the trial,

the accuser and accused being present and answering, the charge and specifications shall be read, and the accused be requested to make answer to each specification contained in the charge. Should the accused object to a specification on the ground of indefiniteness, the accuser shall have leave to amend, provided such amendment be made immediately. The accused may then plead to each specification either of the following answers:

1. That the alleged offence is not within the legal jurisdiction of the Lodge.
2. That the complaint contained in the specification is frivolous.
3. Admit the facts stated and justify the alleged offence.
4. Guilty.
5. Not guilty.

RULE 7 --The report of the committee shall state the findings on each specification and on the charge, according to Form 6, Section V, of the Code and shall be accompanied by an accurate record of their proceedings, rulings and decisions, together with the evidence taken during the trial, and a resolution or resolutions for adoption by the Lodge, which shall be submitted to the Lodge within one month after the case has been submitted to them. Should there be a minority report, it shall be drawn and presented in a similar manner.

RULE 8.—The report of the committee shall be received and entered in full in the records, without discussion, and laid over for action at the second regular session thereafter. The Secretary shall immediately transmit to the accuser and accused a copy of the report or reports, and also notify them of the time when the same will be acted upon, in the manner prescribed in Rule 5. At the time fixed upon to consider the report the Lodge may proceed to consider and determine the matter, whether the accused brother be present or not, and in all cases involving the suspension or expulsion of a member, it shall require a vote of two-thirds of the members present to adopt the resolution, and the lodge shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion. Either party may object to any of the rulings and decisions of the committee, when the lodge shall take up the report for consideration.

RULE 9.—At the regular meeting of the lodge two weeks after the report of the committee, the case shall be taken up; the findings, rulings and resolutions of the committee read and considered, and all testimony, if any, bearing thereon; and the lodge shall, by vote, adopt or reject the resolutions which may be submitted by the committee, subject to the provisions of Rule 8.

RULE 10.—When the lodge shall have taken final action as aforesaid, the Secretary shall at once give notice thereof, under seal, to the

party against whom the decision is rendered, by delivering the same to him personally, or by leaving it at his last known place of residence, or forwarding to him by mail, from which decision he may appeal to the Grand Lodge of British Columbia within two weeks after the service of such notice, by filing with the Secretary a written notice of such appeal and the grounds thereof, according to Form 7, Section V of the Code, and also by serving a notice of appeal upon the Grand Secretary, according to Form 8, Section V.

SECTION II—RULES GOVERNING COMMITTEES.

RULE 1.—Three members of a Committee of Trial shall constitute a quorum and be competent to proceed with the preliminary trial. All questions requiring a decision of the committee shall be determined by a majority of those present.

RULE 2.—When the accuser or accused shall notify the chairman of the Committee of Trial in writing that he requires the presence of a member of the Order as a witness, the chairman shall endorse such notice, stating the time and place of meeting, and transmit it to the Noble Grand of the lodge of which such witness is a member, who shall immediately cause the member (or members) named to be summoned to attend as a witness according to Form 9, Section V, of the Code

RULE 3.—The committee shall keep correct minutes of the proceedings which must show;

1. The date and place of each meeting, and the parties present.
2. The charges and specifications and answers or pleas of the accused.
3. All points raised and the decision thereon.
4. The exceptions taken by either party.
5. Parol evidence in full, subscribed by the witness.
6. Documentary evidence distinctly marked.
7. Decisions of the committee upon each specification and charge

RULE 4.—The Report must be signed by at least three members of the committee.

SECTION III.—EVIDENCE AND WITNESSES.

RULE 1.—The evidence competent to be admitted before the Committee of Trial shall be: 1, Testimony of witnesses, who shall appear before the committee; 2, Depositions; 3, Records of Lodge; 4, Documentary evidence, etc. The committee shall determine the admissibility of the evidence offered, subject to exceptions by either party; the exceptions so taken shall be entered by the committee upon its minutes

RULE 2.—After the direct and cross examination of a witness has been concluded, the witness shall not be further examined or recalled except to explain evidence given on his original examination, or by consent of the opposing party.

RULE 3.—Extracts from the records of a lodge shall be authenticated by the Secretary, under seal. No lodge shall be allowed to challenge its records, or extracts taken therefrom, when duly authenticated.

RULE 4.—Members of the Order shall qualify under their obligations as Odd Fellows, according to Form 12, Section V, of the Code; witnesses, not members, shall be qualified by some civil officer authorized to administer oaths.

RULE 5.—Depositions of absent witnesses shall be procured in the manner prescribed by the Sovereign Grand Lodge of the I. O. O. F., Journal of 1857, pp. 2738, 2774; Journal of 1858, pp. 2909, 2926.

RULE 6.—The attendance of a person as a witness who is not a member of the Order, must be procured by the party desiring him.

RULE 7.—After the evidence for the accused shall have been put in, the prosecution may introduce testimony in rebuttal of the witnesses for the defence, but for no other purpose.

SECTION IV.—APPEALS.

RULE 1.—All appeals by Subordinate Lodges, or their members, shall be presented within twenty days from the action of the Lodge appealed from, with all papers properly certified, to the Grand Secretary of the Grand Lodge of

British Columbia; and no appeal will be considered unless such course is taken.

RULE 2 —The lodge shall, within twenty days after the reception of a notice of appeal to the Grand Lodge, through its Secretary, deliver to the Grand Secretary, under seal, a certified copy of the charge, minutes of the Committee of Trial, and also of the records of the lodge relating to the subject matter of the appeal; and the original testimony taken at the trial, according to Form 10, Section V, of the Code.

RULE 3 —Should the lodge fail to make the above return, the Grand Secretary shall notify the lodge of such failure, and direct the return to be made within ten days from the receipt of the notice according to Form 11, Section V of the Code, and if default be made, he shall report, the lodge to the Grand Master as insubordinate.

RULE 4.—The Grand Secretary shall at the time required by law present the appeal, together with all the papers in the case received by him, to the Chairman of the Committee on Appeals of the Grand Lodge.

RULE 5 —When an appeal shall finally decide by the Grand Lodge, the Grand Secretary shall, within one month after such decision, notify the Lodge and the appellant thereof. The records in appeals from a Subordinate Lodge need not be printed

CONSTITUTION.

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SECTION V.

FORM 1.—CHARGES AND SPECIFICATIONS.

To 18....
..... Lodge, No., I. O. O. F.
The undersigned, a member of
Lodge, No., I O O F, does hereby charge
Brother of said Lodge, with Con-
duct Unbecoming an Odd Fellow, and the
grounds of this charge are more particularly set
forth in the following specifications, to wit:

Specification First—The above named
..... in violation of the laws of the Order,
did on or about the day of
18.... (here state the offence, place and other
circumstances, and continue with specification
second, etc., as provided in Rule 1, Section 1.)
Fraternally submitted,
(Signed)

FORM 2.—NOTICE TO THE ACCUSED.

..... 18....
..... Lodge No, I O. O. F.
Brother

Enclosed in this notice I transmit a copy of
charge and specifications preferred against you
by of Lodge, No. ...
The same were referred to a Committee of Trial,
consisting of (give names). The officers of said
committee will notify you of the time and place
to appear for answer.

Fraternally,

[SEAL] Secretary.

**FORM 3.—NOTICE TO TEMPORARY CHAIRMAN OF
COMMITTEE TO TRY CHARGES.**

.....Lodge, No....., I O O F.
.....18....

Brother.....

The members named below were this evening appointed a Committee of Trial on the charge and specifications preferred by..... against..... As the temporary chairman of such committee, you will, within one week after receiving his notice, call a meeting of said committee for organization. The committee consists of Brothers (give names)
Fraternally,

[SEAL]Secretary

FORM 4.—NOTICE TO MEMBERS OF COMMITTEES.

.....Lodge, No....., I O O F.,
.....18....

Brother.....

You were this evening appointed as one of the Committee of Trial on the charge and specifications preferred by..... against..... Brother..... the temporary chairman of the committee will notify you of the time and place of the meeting of the committee for organization.

Fraternally,.....

[SEAL]Secretary.

FORM 5.—NOTICE TO ACCUSER AND ACCUSED TO
ATTEND MEETING OF COMMITTEE.

.....18....
Brother.....

The Committee of Trial on the charge and
specifications preferred by..... against
..... will meet (give time and place),
to hear and decide the case. You are hereby
notified to be present and (sustain or defend)
the same.

Fraternally,

.....Chairman.
.....Secretary.

FORM 6.—REPORT OF COMMITTEE OF TRIAL.

.....18....
To..... Lodge No, I. O. O. F.

The undersigned a (majority or minority) of
the committee to investigate the charge and
specifications preferred by.....
against..... respectfully report:
That after hearing the parties, they find (state
finding on each specification and the charge, as
required by Rule 7, Section I) The minutes
of the doings of the committee, a copy of the
evidence taken, and papers pertaining to the
trial, are herewith placed in the custody of the
Secretary of the Lodge.

Fraternally submitted,
(Signed by Committee)

FORM 7.—NOTICE OF APPEAL TO THE GRAND
LODGE OF BRITISH COLUMBIA.

To..... Lodge, No, I. O. O. F.

The undersigned hereby gives notice that he appeals to the Grand Lodge of British Columbia, I. O. O. F., from the action of the Lodge in the matter of Charge and Specifications preferred by.....against.....
This appeal is taken on the ground of (here state the grounds of the appeal.)

Fraternally,

(Signed.)

**FORM 8.—APPEAL TO THE GRAND LODGE OF
BRITISH COLUMBIA**

To the Grand Lodge of British Columbia of the
I. O. O. F.

The undersigned, a member of.....
Lodge, No...., respectfully appeals to your
Grand Body from the action of said Lodge
(state the action from which the appeal is taken
and the grounds upon which it rests) Your
appellant asks that you will reverse said action,
or grant such other relief as you may deem the
merits of the case demand.

Fraternally,

(Signature and residence)

FORM 9 — NOTICE TO ATTEND AS WITNESS.

..... Lodge, No...., I. O. O. F.
.....18....

Brother.....

You are hereby notified to attend as witness
before the Committee of Trial on the charge

and specifications, preferred by
 against (state the time and
 place.) By order of the Noble Grand.

Fraternally,

[SEAL] Secretary.

FORM 10.—CERTIFICATE ACCOMPANYING RETURN
 OF LODGE UNDER RULE 1, SECTION IV.

.....Lodge, No., I. O. O. F.

.....18....

To the Grand Lodge of British Columbia of the
 I. O. O. F.

Enclosed you will receive the return of this
 Lodge in the matter of the appeal of
to your Grand Body, required by Rule
 1, Section IV I hereby certify that the same
 embraces correct copies of all the minutes and
 papers relating to the case, in my possession,
 or in possession of the Lodge, and also the
 original testimony taken at the trial

Fraternally,

[SEAL] Secretary.

FORM 11 —NOTICE OF GRAND SECRETARY TO
 LODGE UNDER RULE 3, SECTION IV.

Grand Lodge of British Columbia of the
 I. O. O. F.

Office of the Grand Secretary,

.....18....

ToLodge, No., I. O. O. F.

On theday of

WITNESS.

I. O. O. F.

.....18....

as witness
 the charge

I received from an appeal from the action of your Lodge in matter of (state cause of appeal). The papers relating to the appeal not having been transmitted to me within the time specified by law, you are hereby notified to forward the same to me within ten days from the receipt of this notice. Should I not receive them, it will be my unpleasant duty to proceed under Rule 3, Section IV, of the Code.

Fraternally,

..... Grand Secretary.

FORM 12 — OBLIGATION TO WITNESS TO BE ADMINISTERED BY THE CHAIRMAN OF THE COMMITTEE.

You do sincerely declare upon your honor as an Odd Fellow, that the evidence you shall give in the matter of charge preferred by against now pending, shall be the truth, the whole truth, and nothing but the truth. Thus you do affirm.

SEC. 6. Notice of the expulsion or suspension of a member, with the cause thereof, shall be given by the Secretary forthwith, to all the Lodges in this jurisdiction.

SEC 7. This lodge shall have a book, in which shall be entered the names of all persons rejected, suspended, or expelled by this or any other lodge, of which they may have received due notice, with the date and cause of such suspension or expulsion

ARTICLE VIII.

FUNDS AND PROPERTY.

SECTION 1.—The funds and property of this lodge shall be held exclusively as a Trust Fund to be devoted to no other purpose than the charitable uses of the I. O. O. F., and expenditures legitimately made for lodge purposes, and of the advancement of the interests of the lodge or the Order. The funds may be invested from time to time, as the lodge shall direct, but no part thereof, or of the lodge property, or of the proceeds of any sales of such property, shall ever be divided among the members; and in case of a surrender or forfeiture of the Lodge Charter, all the funds and property of the lodge of whatsoever kind shall be immediately surrendered and delivered up to the Grand Lodge of this jurisdiction, or to its officers or agents properly authorized to receive them.

ARTICLE IX.

OFFICERS.

SECTION 1. No member of this lodge shall be concerned in organizing or visiting any illegal, spurious, expelled, extinct or suspended Lodge of Odd Fellows; nor paint on his sign any emblem of the Order, or otherwise exhibit any upon the same, or have any printed or engraved upon his business card, nor expose any in a public place as a sign; nor receive or put any motion from the Chair of the N. G., unless he be a present or past N. G. or V. G.

SEC. 2. This Lodge shall not have a public procession, unless to attend the funeral of a member, or have any public celebration of any kind, or get up any ball or public amusement in the name of the Order, or reinstate an expelled member of this lodge, without permission of the Grand Master.

ARTICLE X.

TERMS AND RETURNS.

SECTION 1. All terms shall commence on the first day of January and July, in each year, and end on the day the succeeding one commences.

SEC. 2 The officers for the term about expiring, shall prepare and deliver to the officer who shall install their successors, the result of the elections, and a regular report of the work of the term, including the names of those initiated, admitted by card, and as an Ancient Odd Fellow: those suspended or expelled, and the cause thereof, and of those reinstated and deceased; the number of certificates for degrees granted; the whole number in membership, and the amount of receipts, accompanied by whatever amount may be due to the Grand Lodge

SEC. In addition to the above, the officers for the term expiring on the first meeting in January, shall annually make to the Grand Lodge a full return of the members of the lodge (except such as are more than one year in arrears or have been expelled) ranked accord-

ing to the degrees attained, and a statement of the number of members relieved in the past year; the number of widowed families relieved; the number of members buried, the number of sisters buried, the amount of money applied to each of these purposes; the amount paid for the education of orphans; the amount paid for current expenses; the amount of money in the Treasury; amount of Widows' and Orphans' Fund, and amount of investments.

SEC. 4. Should this lodge fail to make any of its returns, as required by the two proceeding sections, for one year, it shall thereby forfeit its charter and become extinct; and it shall be the duty of the G. M., or D. D. G. M., to withhold the A. T. P. W., and semi-annual P. W., until such returns are made, and the amount due the Grand Lodge paid. And it shall be the duty of the last installed officers to transmit or surrender to the Grand Master or his Deputy, the charter, books, papers, furniture and funds of the lodge.

ARTICLE XI.

OF CARDS.

SECTION 1 Withdrawal Cards may be granted to members who are clear of the books, according to law, by a majority vote, by ballot, of the members present when application is made. Should the lodge refuse to grant the card, the applicant, on tendering a written resignation of membership, and paying all dues, shall be entitled to receive from the Secretary

a certificate under the seal of the lodge to that effect; and such certificate shall be sufficient evidence of good standing at the time of such resignation.

SEC. 2. Visiting cards may be granted upon application in open Lodge, or they may be issued by the N. G. and Recording Secretary to members in good standing upon application in writing, but in either case the dues of the applicant must be paid up to the end of the time for which the card is granted, which time shall not exceed one year from the date of the card.

ARTICLE XII.

INTERPRETATION AND AMENDMENT

SECTION 1. When any doubt arises as to the true meaning of any part of these Articles, it shall be determined by the Grand Lodge.

SEC. 2. These articles or any part thereof, shall not be altered, amended, suspended or annulled, except on motion made in the Grand Lodge, at a regular session, and carried by a two-third vote.

ARTICLE XIII.

OF BY-LAWS.

SECTION 1. This lodge may make, alter or rescind such By-laws, Rules and Resolutions, from time to time, as may be deemed expedient; Provided, that they do not in any wise contravene this Constitution, or the Constitution,

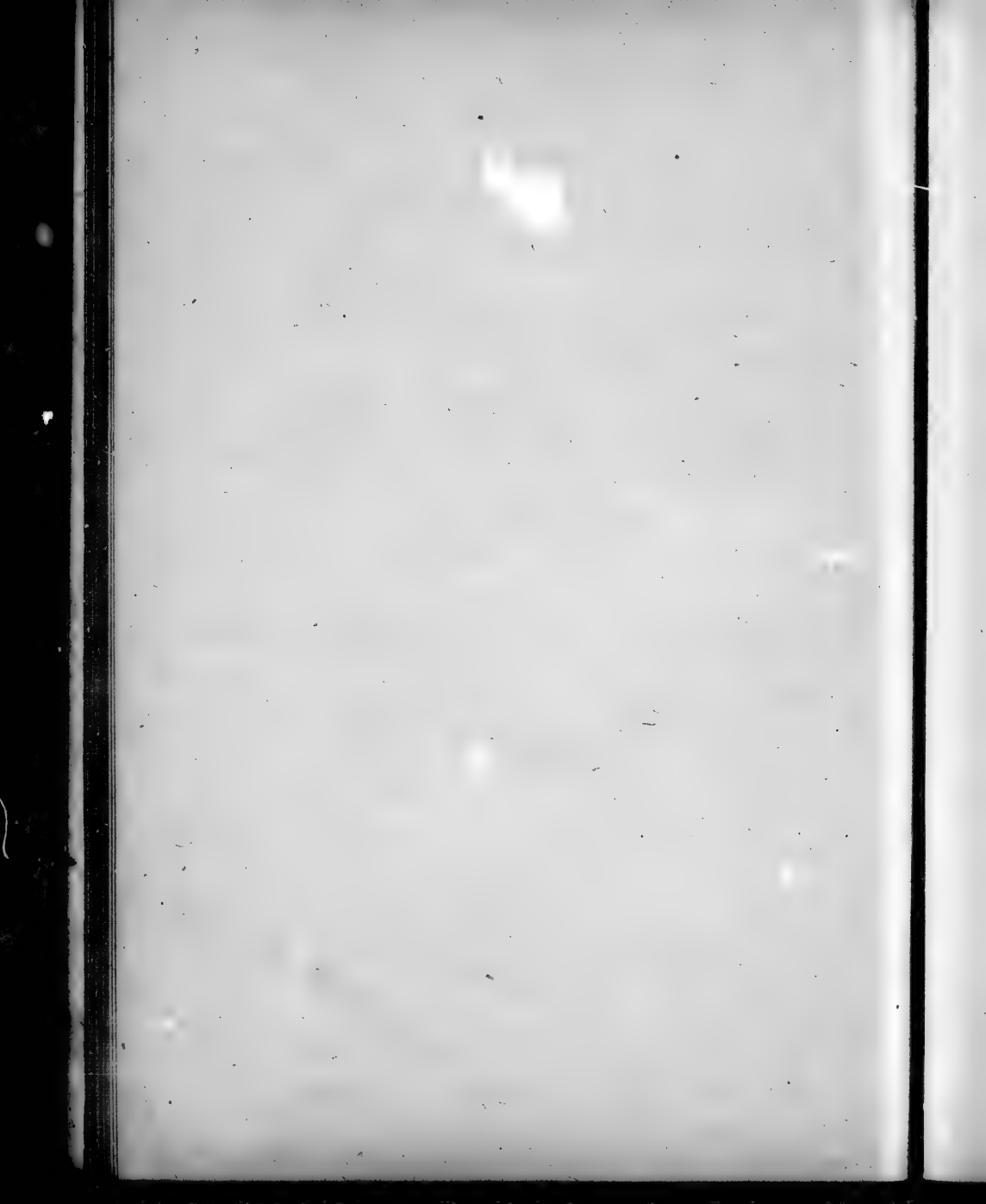
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By-laws, or Regulations of the Grand Lodge of the Province of British Columbia, or of the Sovereign Grand Lodge.

SEC. 2. The By-laws of this lodge are in force from the time of their approval by the Committee on Laws of Subordinates, subject to the approval of the Grand Lodge; and the manuscript copy of such By-laws, and amendments thereto, shall, before being printed, be transmitted to the Grand Secretary, to be transmitted to the Committee on Laws of Subordinates for their approval.



BY-LAWS
—OF—
Columbia Lodge No. 2,
I. O. O. F.

—o——o—
ARTICLE I.

MEETINGS.

SECTION 1. The regular meetings of this lodge for the transaction of general business shall be on Wednesday evening of each week. Special meetings may be called by the Noble Grand, either at his discretion, at the written request of five Scarlet members in good standing, or by a vote of the lodge; and in either case the members must be notified by the Secretary, or by publication in one or more newspapers. No business shall be transacted at special meetings other than that for which such meetings may be called.

SEC. 2. The hours of meetings shall be seven and a-half o'clock, from the first of October to the first of April; and eight o'clock, from the first of April to the first of October.

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SEC. 3. At all meetings, five Scarlet members shall constitute a quorum for the transaction of business.

ARTICLE II.

DUTIES OF THE NOBLE GRAND.

The Noble Grand shall preside at all meetings; shall preserve order and decorum, and may enforce the same by a fine of not less than three, nor more than ten dollars; but his decisions on all questions shall be subject to appeal. He shall strictly enforce the provisions of the Constitution and By-laws, and see that all officers of the lodge and members of committees perform their respective duties as enjoined by the usages of the Order, and by the Constitution and By-laws; and enforce all fines and penalties imposed by the Constitution and By-laws, or by a vote of the lodge; appoint the majority of all committees (if not otherwise directed). On the night of his installation, he shall appoint, subject to the approval of the lodge, the following standing committees, viz: Finance, Relief, and Room Committees. He shall give the casting vote on all questions before the lodge, except in the election of officers, when he shall be entitled to vote; inspect and announce the result of all ballotings, or other voting; have charge of the Charter, which he must always have in the lodge; sign all drafts upon the Treasurer for such sums as may have been ordered by the lodge, and perform all other duties appertaining to his office. He shall not make or second any motion or

resolution, nor take part in any debate, while in the chair. Previous to closing the lodge, he shall ascertain from the Permanent Secretary, the amount of the receipts of the evening, and of the Treasurer, if he has received the same.

ARTICLE III.

DUTIES OF THE VICE GRAND.

The Vice Grand shall assist the Noble Grand in presiding over the lodge; appoint his own supporters and the minority of all committees on investigation, have special charge of the door, and in the absence of the Noble Grand preside in his stead, and perform all the duties required by the laws and usages of the order, and by the Constitution and By-laws.

ARTICLE IV.

DUTIES OF THE RECORDING SECRETARY.

The Recording Secretary shall keep correct minutes of all proceedings; fill up all certificates granted by the lodge; write and issue all communications, summonses and notices required; notify all candidates of their election; and attest all drafts for moneys ordered to be paid at a regular meeting. He shall indorse upon all petitions for membership the name of the applicant, and Committee of Investigation to whom referred, and forthwith hand a copy of the same to the Uhairman of said Committee. He alone shall have, safely keep and use (when ordered) the seal of the Lodge. He shall have the authority to give, without the vote of the

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Lodge (provided the brother be clear of the books and otherwise qualified), the required certificate to enable a brother to join an Encampment. He shall at the end of the term make out for the Grand Lodge a full report of the work of the Lodge during the term and shall enter it upon the minutes. He shall enter the name, age, occupation and residence of all candidates upon the minutes, stating whether they joined by initiation, deposit of card, or as ancient or non-affiliated Odd Fellows. He shall enter a brief statement of the contents of all communications, petitions and memorials upon the records, and shall enter all communications from the Grand Lodge, and reports of Finance and Special Committees, in full upon the records. He shall perform such other duties as are required of him by the Lodge and the usages of the Order, and shall deliver to his successor all books, papers and other property appertaining to his office.

ARTICLE V.

DUTIES OF THE PERMANENT SECRETARY.

The Permanent Secretary shall regularly attend each meeting; aid the Recording Secretary in the discharge of his duties; keep just and faithful accounts between the Lodge and its members; receive all moneys due to the Lodge and pay the same at the close of each meeting to the Treasurer, taking his receipt therefor. He shall one week after the expiration of each quarter, ending 1st April,

1st July, 1st October, and 1st January, notify each member who owes thirteen weeks dues and in the event of any brother neglecting or refusing to pay the same when duly notified, he shall report to the Lodge. He shall have a ledger, cash, and receipt books, keeping the former posted every quarter. He shall keep a list of the members elected to the degrees, with the date of the election and the name of the degree. He shall fill up all cards, and indorse all cards of visitors, and at the close of the term shall assist the Recording Secretary in making up the regular returns for the Grand Lodge, render an exact account of the state of his books, together with lists of brothers who have ceased to be members, and of those entitled to vote at the regular election of officers which shall be in the possession of the Vice Grand, to be examined by him as their names are called.

ARTICLE VI.

DUTIES OF THE TREASURER.

The Treasurer shall prior to his installation execute to the Trustees of this Lodge a joint and several bond in the penal sum of one thousand dollars, or such sum as the Lodge shall from time to time require, with two good and sufficient sureties, to be approved by the Lodge for the faithful performance of his duties. The bond of the Treasurer when approved shall be entered in full upon the records. He shall receive all moneys of the Lodge and deposit the same in a chartered bank

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of Victoria, British Columbia, as current account, except a sum at no time to exceed two hundred dollars, which may remain in his possession for the payment of small accounts. He shall pay all orders signed by the Noble Grand, voted by the Lodge and attested by the Recording Secretary under seal of the Lodge. He shall, every regular Lodge meeting, place on the Recording Secretary's desk his bank book, for that office and the Noble Grand's inspection. He shall deliver to his successor in office, all books, papers, funds and other property belonging to the lodge.

ARTICLE VII.

DUTIES OF THE JUNIOR PAST GRAND.

It shall be the duty of the Junior Past Grand to attend and act in the capacity of Past Grand, and perform all other duties pertaining to his office.

ARTICLE VIII.

DUTIES OF THE WARDEN.

It shall be the duty of the Warden to take charge of the regalia and other property of the lodge, except when a keeper is employed for that purpose; and to act as chairman of the Room Committee, and perform such other duties as are prescribed by the charges of his office.

ARTICLE IX.

DUTIES OF THE OUTSIDE GUARDIAN.

The Outside Guardian, in addition to the duties of his office, shall (under the direction of the Warden) carefully place and replace the regalia, clean and light the room, and perform such other labor as is necessary to keep the room in proper order for the meetings of the lodge. As a compensation for the discharge of his duties he shall receive such salary as the lodge shall from time to time determine.

ARTICLE X.

DUTIES OF TRUSTEES AND DELEGATES.

SECTION 1. The Trustees shall be elected by paper ballot at the last meeting in June, and hold office for one year. It shall be their duty to draw from the Treasurer from time to time (in drafts drawn in regular form) such sums of money as the lodge shall direct, and place the same at interest in a *chartered bank at Victoria, British Columbia*, or taking as security a mortgage, or mortgages, of such an amount on real estate as shall be deemed amply sufficient to secure the debt, or to invest the same in real estate; to collect the interests and rents, (the rents to be collected monthly), and pay the same to the lodge; to call in the loans or sue on the securities whenever the lodge may require them to do so. The evidence of every debt shall be deposited in some fire-proof safe in the city, and shall

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be exhibited in open lodge, when the Noble Grand or five Scarlet members call for the same. Previous to entering on the discharge of their duties the Trustees shall give a joint and several bond, payable to the Noble Grand, Vice Grand and Junior Past Grand of this Lodge, with three sureties to be approved by the lodge, in the sum of two thousand dollars, or such sums as shall from time to time be required for the faithful performance of their duties, and this bond shall be entered in full upon the records. Should any orphans or children of Odd Fellows of this Lodge be left in poverty without a guardian, it shall be the duty of the Trustees to endeavor to place them in a situation where they may procure a livelihood and at the same time be preserved from vice. They shall from time to time make inquiries into their situation, and report to the lodge. Should the widow of an Odd Fellow be left in indigent circumstances, it shall be the duty of the Trustees to make inquiries into her situation, and report to the lodge what assistance she may need. Either or all of the Trustees for a non-performance of duty or improper conduct may be removed from office if two-thirds of all the members present vote in favor of such removal: Provided, that no removal can take place unless a resolution to that effect shall have been offered and laid over for one week. When a Trustee is removed he shall deliver to the Noble Grand all property in his possession belonging to the lodge.

SEC. 2. The Delegates to the Board of Union

shall be elected annually, at the last meeting in June, by paper ballots, and shall consist of five members of this lodge in good standing. It shall be their duty to attend all meetings of the Board of Union regularly called, and to the best of their ability protect the interests of their lodge. In case of any neglect of duty either or all of the delegates may be removed from office if two-thirds of all the members present at any meeting vote in favor of a motion to that effect: Provided, that a resolution to that effect shall lay over one week before being acted upon.

ARTICLE XI.

DUTIES OF THE VISITING COMMITTEE.

SECTION 1. The Visiting Committee shall consist of the Noble Grand, Vice Grand, Treasurer, Warden, Conductor, Right Support of the Noble Grand, and the Right Support of the Vice Grand, whose duty it shall be to visit all brethren of this lodge known to be sick, to render such assistance as each may require and law allows, and to continue to visit them at least once a week until restored to health. The Noble Grand shall at each regular meeting, or at any time during the week (when it may become necessary) appoint *a nurse* to be paid out of the general fund. The visiting days of each member of the committee shall be for the Noble Grand, Sunday; Vice Grand, Monday; Conductor, Tuesday; Warden, Wednesday; Treasurer, Thursday; Right Support of the Noble Grand, Friday; Right Support of the Vice Grand, Saturday.

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ARTICLE XII.

DUTIES OF FINANCE COMMITTEE.

The Finance Committee shall consist of three members. It shall be their duty to examine all claims against the lodge, and all accounts which may be referred to them, and report thereon in writing over their own proper signature, also to inspect and audit the accounts of the Permanent Secretary, Treasurer, Trustees, and all other officers or committees who may be charged with the receipts or expenditures of monies of the lodge, and report in writing on the same at the first regular meeting in each term, or whenever required by the lodge.

ARTICLE XIII.

DUTIES OF ROOM COMMITTEE.

The Room Committee shall consist of two members and the Warden, whose duty it shall be to see that the lodge and its ante-chambers are in proper order. They shall make out an inventory at the end of each term of all the property belonging to the lodge, estimating the value of the same, showing what was received from their predecessors, and all alterations and additions during the term reported upon, which report shall be referred to the Finance Committee.

ARTICLE XIV.

REPORTS.

Reports of Committees shall be made in writing and signed by a majority thereof.

ARTICLE XV.

TERMS OF ADMISSION.

All persons admitted as members of this lodge shall pay the requisite fee as follows:

<i>If 21 years of age.....</i>		<i>\$10 00</i>
<i>21 and under 30,</i>	<i>{</i>	<i>50 cts. additional for every additional year.</i>
<i>30 " " 40,</i>		<i>\$1 00 additional for every additional year.</i>
<i>40 " " 50,</i>	<i>{</i>	<i>\$3 00 additional for every additional year.</i>
<i>50 years and over,</i>		<i>\$5.00 additional for every additional year.</i>

*For admission by deposit of card, as an
Ancient Odd Fellow or non affiliate,
if under 30 years of age.....\$10 00*
*When 30 years and over the increase in the scale
of initiation fees to be added in accordance
with age.*

ARTICLE XVI.

DUES.

Every member shall pay into the General Fund three (\$3) dollars per quarter, which must be promptly paid on or before the last regular meeting of each quarter.

ARTICLE XVII.

DEGREES.

SECTION 1. No degree shall be granted to

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any member who is in arrears for dues, or against whom are fines or assessments unpaid, or charges undetermined. Five (\$5) dollars shall be charged for each degree. When the ballot is spread if not more than two black balls be deposited he shall be elected; but if three or more black balls be deposited the applicant shall be declared rejected, and three months must elapse from the time of his rejection before he can again apply.

SEC. 2. Any brother may apply for any or all of the degrees without charge, and the lodge shall confer the same; but it is hereby provided that the said brother shall not by virtue of having thus obtained degrees without charge be entitled to participate in the benefits of the Order beyond what he would be entitled to receive under the initiatory degree.

SEC. 3. Any brother who has taken any or all of the three degrees free of charge may apply at any regular meeting of the lodge to pay for the same, which application shall be acted on at the next ensuing regular meeting without debate. If then rejected he shall not again apply to pay for his degrees for the space of three months from the date of said rejection. The application to be determined by ball ballots, three or more black balls rejecting.

ARTICLE XVIII.

MEMBERSHIP.

SECTION 1.—All persons admitted as members

must be of industrious habits, possessed of some known and honorable means of support, free from all infirmities which may prevent them from gaining a livelihood for themselves or families, and otherwise qualified in accordance with Article II of the Constitution. All applications for membership must be accompanied by the recommendation of a member of this lodge in good standing together with not less than two references. Should he be elected and not appear for initiation within eight weeks thereafter, he shall not be admitted; but he may present a new petition which must take the usual course. No candidate shall be initiated on the same evening of his election without a vote of two-thirds of the members present. Every person upon being admitted a member of the lodge shall sign the Constitution and By-laws, thereby pledging himself to support, maintain and abide by the same, and to pay promptly all demands against him as soon as they shall have become due. He shall also inform the Permanent Secretary of his place of residence, and should he change it he shall immediately give notice to the Permanent Secretary of such change.

SEC. 2. The lodge shall at its last regular meeting in December elect an Examining Physician for the lodge, who shall hold office for twelve months. It shall be his duty to examine each candidate for membership, and furnish him with a medical certificate on the prescribed form. And the lodge shall pay for each medical certificate the sum of two dollars

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which shall be collected from the candidate at the same time as the initiation fee.

ARTICLE XIX.

BALLOTS AND ELECTIONS

SECTION 1. When ballots are taken the ballot-box must be placed upon the pedestal in front and in full view of the Noble Grand. The members shall advance singly and deposit their ballots, which shall be duly inspected by the Noble Grand and the result declared to the lodge.

SEC. 2. At elections for officers the Warden shall (in connection with two tellers appointed by the Noble Grand) receive the votes cast in the ballot-box. A majority of all the ballots cast shall be necessary to elect, and the Noble Grand shall require all members present to vote. They shall canvass all the votes and declare the result to the Noble Grand, by whom it shall be announced to the lodge. If on the second ballot no candidate shall have received a majority of all the ballots cast, a third ballot shall be had between the two highest candidates on the list.

ARTICLE XX.

BENEFITS.

SECTION 1. A member not disqualified to receive benefits who by sickness or accident may be rendered incapable from following any occupation, or otherwise earning a livelihood,

shall receive from the funds of the lodge six dollars per week for an initiatory brother, and of the first and second degrees, for the first six months' continuous sickness; four dollars and fifty cents per week for the next six months continuous sickness; and three dollars per week after twelve months' continuous sickness. If a member of the Third or Scarlet degree, he shall receive ten dollars per week for the first six months' continuous sickness; seven dollars and fifty cents per week for the next six months' continuous sickness; and five dollars per week after twelve months' continuous sickness. No member of this lodge drawing sick benefits shall be out before 7 a. m., or later than 7 p. m., in summer, or before 9 a. m., or later than 4 p. m., in winter, unless by consent of the medical attendant, and upon going out he shall leave word for the Visiting Committee where he has gone and when he will return. The summer for sick members shall be from March 21st to September 29th, and the winter the remainder of the year.

His benefits shall not commence more than one week previous to the time of being reported to the lodge, except as provided in Section 2. In any case, if his sickness or inability proceed from intemperance or immoral conduct, or be occasioned by any constitutional disease or bodily infirmity which existed at the time of his admission and which was concealed intentionally from the lodge, he shall not be entitled to receive any benefits. And no brother shall be entitled to benefits until he shall have been a member for six months, whether admitted by

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initiation, deposit of card, or as an Ancient Odd Fellow. Brothers must be sick seven days to receive benefits. In all cases where a sick member has received any benefits and by reason of the recovery of his health ceased to receive such benefits, he shall not be entitled to recommence the receipt of full benefits until he has been able to resume his business or occupation for six months, commencing from the day of his ceasing to receive benefits; but if he fall sick within that time he shall be placed in the same position as when he ceased to receive benefits and be paid the same benefits as he was then receiving; but when six months shall have elapsed after his restoration, if he fall sick he shall receive his full benefits.

SEC. 2. To entitle a member taken sick at a point remote from the lodge to benefits, he must send or cause to be sent to the Noble Grand a true statement of his case, complaint and circumstances, and the cause and origin of his illness, attested by the Noble Grand of some lodge or Secretary of some relief committee near him: but if there be no lodge or relief committee near him then the same must be stated by the certificate of a physician, a magistrate, a British consul, or a master of a vessel.

SEC. 3. No member who may neglect his dues for the space of thirteen weeks shall be entitled to receive benefits by reason of any payment he may make during his sickness or bodily infirmity.

SEC. 4. On the death of a brother entitled to

benefits, a sum *not exceeding* seventy-five (\$75) dollars shall be appropriated and paid by the Noble Grand toward defraying his funeral expenses. On the death of the wife of a brother entitled to benefits he shall receive thirty-five (\$35) dollars to assist him in defraying the funeral expenses. On the death of the widow of a brother who was at the time of his death in good standing, the sum of thirty-five (\$35) dollars shall be appropriated to assist in defraying her funeral expenses, unless otherwise ordered by the lodge. If no funeral expenses are incurred by the death of a brother, wife or widow, no appropriation shall be made from the funds of this lodge.

SEC. 5. This lodge may, if they deem it necessary, engage a physician to visit any sick member for the purpose of ascertaining the nature, cause and origin of his sickness or affliction, and report the same to this lodge; the physician to be accompanied (if possible) by one of the Visiting Committee. Should he (the sick member) refuse to be seen or examined by the visiting physician, he shall forfeit all claim to benefits for such sickness or affliction, and any member detected imposing or trying to impose on the funds of this lodge shall be fined ten dollars, and the amount he has received by such imposition (if any), the said fines to be charged to his account, and at the end of the term in which such fines occurred they shall be recorded against him as dues and be governed in all respects by Section 2, Article XXII of these By-laws.

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SEC. 6. Whenever it may become known that a brother of this lodge is in want of assistance on account of some unlooked for dispensation his case shall be referred to a special committee of three brothers, whose duty it shall be to examine into the same and report to the lodge at the following meeting whether any and what sum should in their opinion be granted for relief, and it shall be competent for the lodge by a vote of two-thirds of the brothers present to grant him any sum not exceeding twenty-five (\$25) dollars at any one time.

ARTICLE XXI.

CARDS.

SECTION 1. Withdrawal Cards may be granted to members who are clear of the books according to law by a majority vote, by ballot, of the members present when application is made. Should the lodge refuse to grant the card, the applicant on tendering a written resignation of membership and paying all dues shall be entitled to receive from the Secretary a certificate under the seal of the lodge to that effect and such certificate shall be sufficient evidence of good standing at the time of such resignation. The applicant shall pay a fee of two dollars and fifty cents for the Withdrawal or Clearance Card at the time of his application.

SEC. 2. Visiting Cards may be granted upon application in open lodge, or they may be issued by the Noble Grand and Recording Secretary

to members in good standing upon application in writing, but in either case the dues of the applicant must be paid up the end of the time for which the card is granted, which time shall not exceed one year from the date of the card and the applicant shall pay twenty-five cents additional for the card.

ARTICLE XXII.

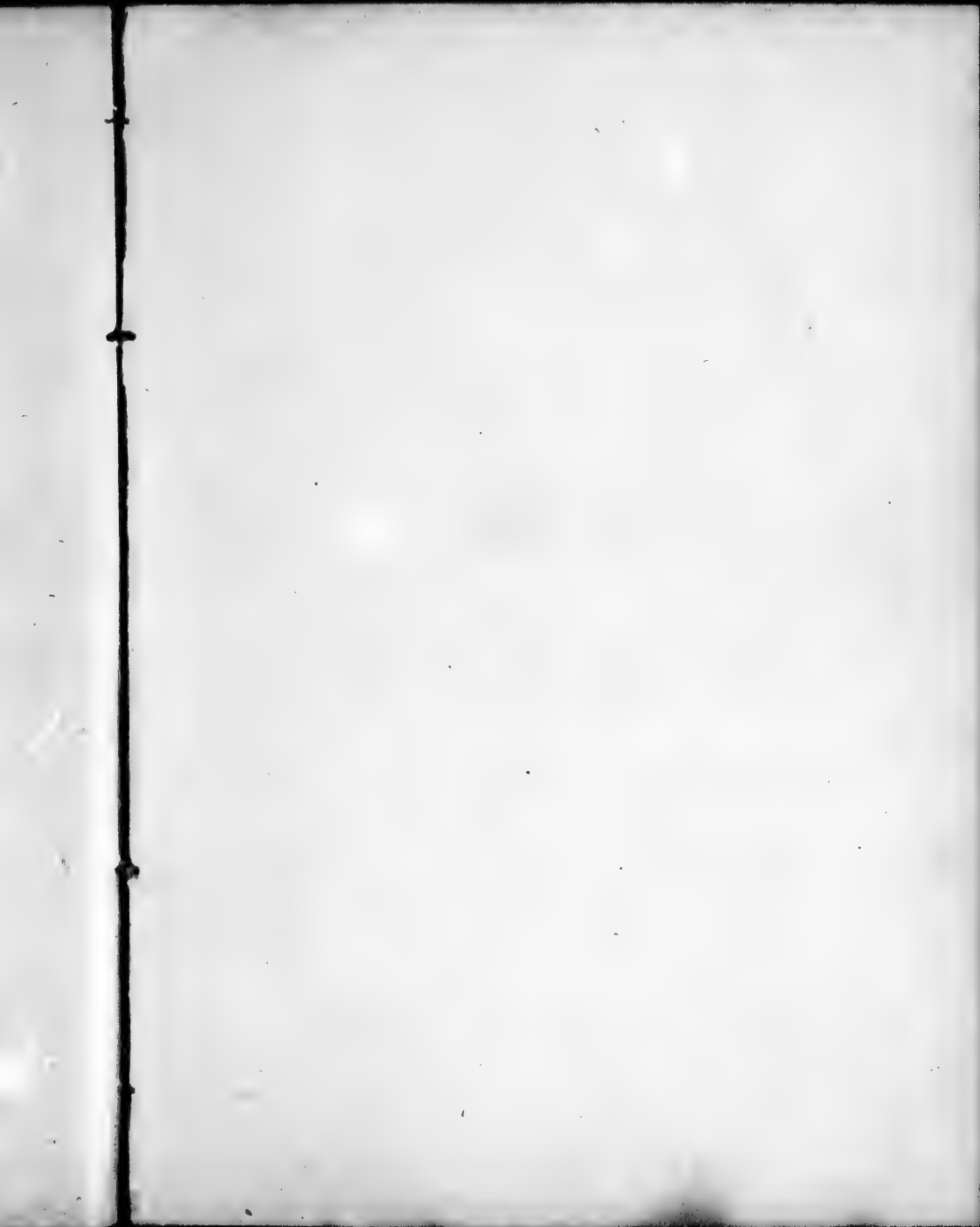
FINES AND PENALTIES.

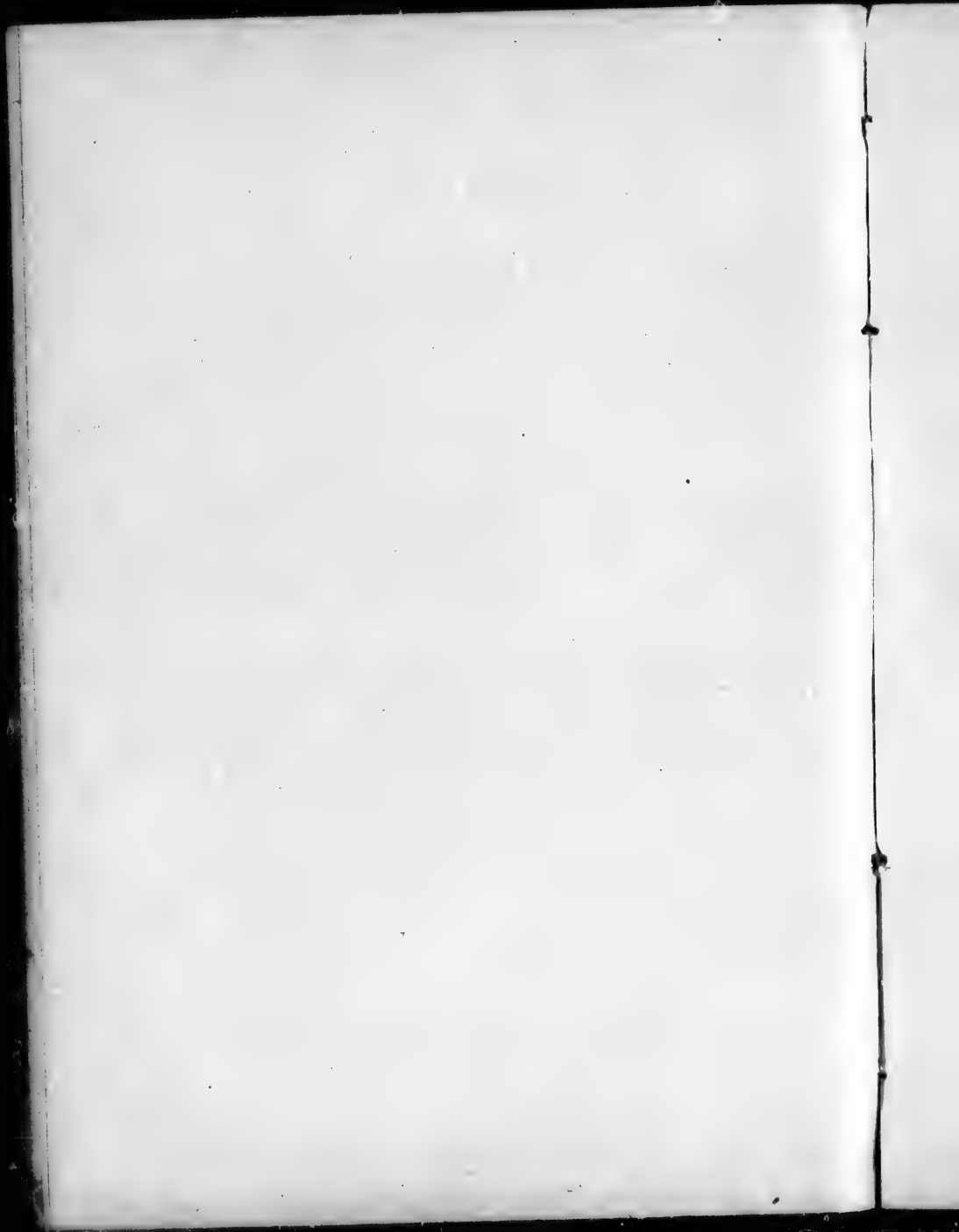
SECTION 1 No member who is indebted to the lodge in a sum equal to thirteen weeks dues shall be entitled to receive the pecuniary benefits of this lodge. All fines not remitted at the end of the term shall stand as dues.

SEC. 2. Every member who shall neglect or refuse to pay his indebtedness to the lodge for the space of eleven months shall be notified by the Permanent Secretary, if practicable; and if after four weeks his account still remains unsettled he shall cease to be a member, except he be absent from the city, in which case he shall be allowed an additional time of two months. All proceeding under this Section shall be conducted in conformity with Article VII, Sections 1 and 2 of the Constitution.

SEC. 3. Every member of a Committee who may fail to perform his duty shall be fined not less than fifty cents, nor more than two dollars for each neglect.

SEC. 4. If any member shall disregard the authority of the Noble Grand by persisting in





using improper language, or shall be guilty of improper conduct either in or out of the lodge, or shall knowingly propose an unworthy candidate for membership, or shall be guilty of habitual drunkenness, or of any infamous offence against the laws of the land, or feigning sickness with a view to abuse the benevolent intentions of the Order, or shall divulge (except to a member of the Order (the proceedings of this or any other lodge required by him to be kept secret, or the name of any brother, who opposed the admission of any candidate, or reveal any of the secrets of the Order, may be fined, expelled or suspended, at the discretion of the lodge.

SEC. 5. Every officer who is absent at roll call after opening of the lodge, at a regular or special meeting, shall be fined as follows: Noble Grand and other elective officers, two dollars; Warden and other appointed officers, fifty cents.

SEC. 6. Absentees shall render their excuses in open lodge; absence from the city, sickness of self or family, attendance on the sick, and on official duties connected with the Order, impossibility to attend on account of some unavoidable cause, shall be good excuses for non-attendance; but without any of these excuses, the fines shall be enforced. An officer or member having been fined may appeal to the lodge to have his fine remitted; and if the appeal be sustained by two-thirds of all the members present the fine shall be remitted.

ARTICLE XXIII.

FUNDS.

Benefits due, relief granted, or the current expenses of the lodge, may be paid at any regular meeting by a majority vote of the members present.

ARTICLE XXIV.

MISCELLANEOUS.

SECTION 1. On the death of a brother of this lodge it shall be the duty of the Noble Grand and other authorized officers to immediately make preparations for the funeral, and as soon as possible after the death of a brother is made known summon every member of the lodge to attend the funeral by advertising a notice thereof in as many of the daily papers as the exigency of the case will admit, unless otherwise requested by the nearest relatives of the deceased.

SEC. 2. The brothers shall assemble at the lodge-room, where the roll of members shall be called, and all who are absent shall be subject to a fine of fifty cents. Sickners or attendance upon the sick, burial of the dead, absence from the city, on attendance as a juror, shall be sufficient excuse to remit the fine, but in no other case shall the fine be remitted except upon a vote of two-thirds of all the members present.

SEC. 3. Any brother who shall be present and answer to his name at roll call and afterwards leave the lodge or the procession without

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the permission of the Noble Grand shall be subject to a fine of fifty cents; and it shall be the duty of every member to report all such cases to the Noble Grand.

SEC. 4. No part of these By-laws shall be repealed, amended, suspended, altered or annulled, unless a proposition in writing be made at least four regular meetings previous to the time of its being acted upon, when, if two-thirds of all the members present vote in favor of such proposition, it shall be adopted.

SEC. 5. These By-laws and Rules of Order shall take effect from the time of their approval by the Committee on Laws of Subordinates, subject to the approval of the Grand Lodge; and at that time all By-laws in force prior to the date thereof shall stand repealed; and all Resolutions or Rules of Order that conflict with these By-laws or Resolutions and Rules of Order, except attached hereto, shall be rescinded.

Adopted August 3rd, 1870.

JAMES FELL,
Attest: *Noble Grand.*

HENRY WALLER,
Recording Secretary.

Adopted as amended August 3rd, 1887.

P. W. DEMPSTER,
Attest: *Noble Grand.*

ROWLAND W. FAWCETT,
[SEAL.] *Recording Secretary.*

Approved.

H. WALLER,
CHAS. HAYWARD,
P. A. BABINGTON. } *Committee on Laws of
Subordinates.*

Adopted as amended June 28th, 1893.

GEORGE WILBY,
Noble Grand.

R. W. FAWCETT,
Recording Secretary.

Approved September 6th, 1893.

JOS. E. PHILLIPS,
P. W. DEMPSTER,
JOHN H. MELDRAM, } *Committee on Laws of
Subordinates.*

ORDER OF BUSINESS.



1. Opening.
2. Roll of Officers called.
3. Reading Minutes of preceding Meeting.
4. Action on Official Reports and Bonds.
5. Report of Visiting Committee.
6. Ordering Drafts for Benefits.
7. Brothers sick to be reported.
8. Reports of Committees and Candidates
balloted for.
9. Initiation.
10. Recess.
11. Absentees of previous meetings called.
12. Propositions for membership.
13. Reports of Committees:
 - 1—Finance Committee.
 - 2—Room Committee.
 - 3—Trustees.
 - 4—Special Committees.
14. Unfinished business on the minutes.

15. Communications received and disposed of:

1—Grand Lodge or Grand Officers.

2—D. D. Grand Master.

3—General Relief Committee.

4—Miscellaneous.

16. Application for Cards.

17. Application for Degrees.

18. Election of Officers.

19. New Business.

20. Good of the Order.

N. B.—Under this head Brothers may express themselves on matters appertaining to the Order, without any question being before the Lodge.

21. Permanent Secretary's Report.

22. Closing.

Adopted August 3rd, 1870.

JAMES FELL,

Noble Grand.

HENRY WALLER,

Recording Secretary

RULES OF ORDER.

—OF—

Columbia Lodge No. 2,

L. O. O. F.

RULE 1. When the Noble Grand takes the chair, the officers and brothers shall take their respective stations, and at the sound of the gavel there shall be general silence, and if there be a Chaplain then join with him in prayer.

RULE 2 The Noble Grand shall preserve order and decorum and pronounce the decisions of the lodge on all subjects; he shall decide all questions of order without debate, subject to an appeal to the lodge by a brother, on which appeal no brother shall speak but once, when the question before the lodge shall be: "Shall the decision of the Noble Grand stand as the judgment of the lodge?" which question shall be taken by the Vice Grand. All motions must be put from the Noble Grand's chair.

RULE 3. No question shall be stated unless moved and seconded, nor be open for consideration until stated by the Noble Grand; and when a question is before the lodge no motion shall

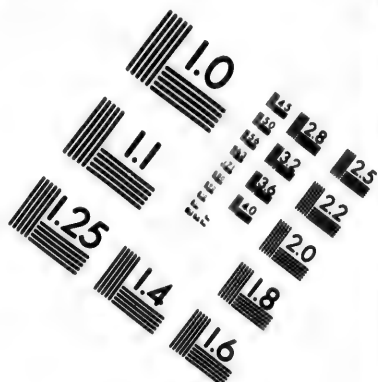
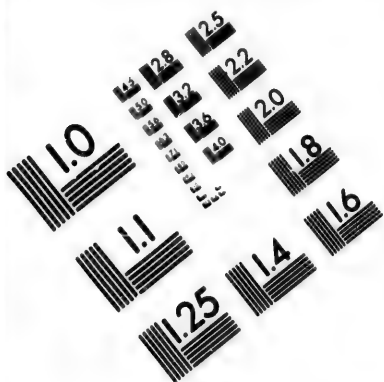
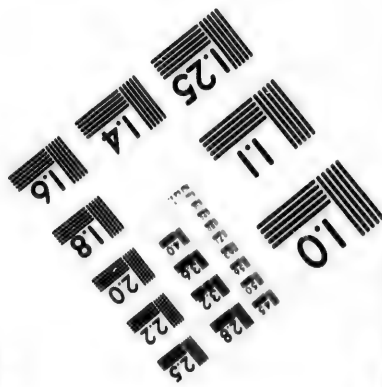
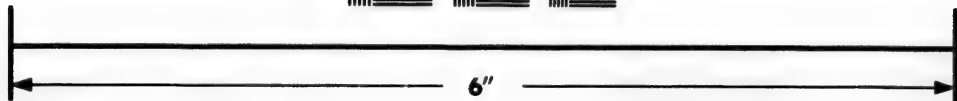
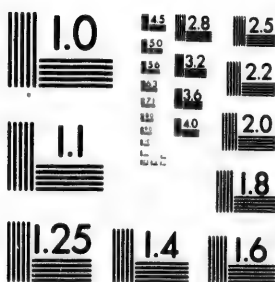


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be received unless—1st. To lay on the table; 2nd. The previous question; 3rd. To postpone to a particular time; 4th. To postpone indefinitely; 5th. To re-commit; 6th. To refer; 7th. To amend; and they shall have preference in the order in which they are here arranged; the first two shall be decided without debate.

RULE 4. No motion shall be made by one brother while another is speaking, and no motion shall be made or seconded without rising and addressing the Noble Grand.

RULE 5. Any brother making a motion shall reduce the same to writing at the request of the Noble Grand, or any brother, in which case it shall not be before the lodge until it be so written and read from the Secretary's desk.

RULE 6. No resolution shall be offered to the lodge except in writing and signed by the brother offering the same.

RULE 7. No brother shall be interrupted while speaking, except it be to call him to order or for the purpose of explanation

RULE 8. If a brother while speaking be called to order, he shall at the request of the Noble Grand take his seat until the question of order is determined, when if permitted he may proceed again.

RULE 9. No brother shall speak without rising in his place, respectfully addressing the Noble Grand by his title, and having his name

announced by the chair. Brothers shall confine themselves to the question under debate and avoid all personalities and indecorous or sarcastic language

RULE 10. If two or more brothers rise to speak at the same time, the Noble Grand shall decide which is entitled to the floor; and no brother shall speak more than once on the same subject or question until all who wish to speak may have had an opportunity to do so, nor more than twice without permission from the Noble Grand. Each brother while speaking shall designate the brother spoken of by his proper rank or title, according to his standing in the Order.

RULE 11. When a blank is to be filled the question shall be first taken on the highest sum or number and on the longest time proposed.

RULE 12. Any brother may call for a division of a question when the sense will admit of it. And any five brothers calling for the yeas and nays, they shall be ordered by the Noble Grand and recorded upon the minutes.

RULE 13 Before putting the question the Noble Grand shall ask: "Is the lodge ready for the question?" If no brother rise to speak he shall rise and put it; and after he has risen and put the question no brother shall be permitted to speak upon it. While the Noble Grand is addressing the lodge or putting the question, silence shall be observed in the lodge room.

RULE 14. After any question, except one for indefinite postponement, has been decided, any two brothers who voted in the majority may at the same time or next regular meeting move for a reconsideration thereof; but no discussion of the main question shall be allowed unless reconsidered.

RULE 15. When a brother has been called to order for the manifestation of temper or improper feeling, he shall not be allowed to speak again at that meeting unless by special permission of the lodge.

RULE 16. No brother shall vote on any question in which he is immediately interested.

RULE 17. Every brother present (not in arrears) shall vote, unless for special reasons, except in the case specified in the preceding rule, and provided this rule does not interfere with the provisions of the By-laws regarding new members, etc.

RULE 18. In speaking on points of order the Noble Grand shall have precedence, but he cannot speak on any other subject except to state facts within his own knowledge, without previously vacating the chair and filling it by a qualified brother.

RULE 19. No brother shall retire without leave of the Noble Grand, and during the opening, closing, initiation, recess or taking of the ayes and nays, the door shall be kept closed.

RULE 20. On the call of three members for the previous question, the Noble Grand shall put the question in this form: "Shall the main question be now put?" If the motion is carried the vote shall first be upon all pending amendments, after which upon the main question. If decided in the negative, the question shall lay over until the next regular meeting.

RULE 21. Any brother may excuse himself from serving on a committee if at the time of his appointment he is a member of two other committees. No brother can be appointed on a committee when absent from the lodge.

RULE 22. The first brother named on a committee shall act as chairman until another is chosen by the committee. The mover of a resolution referred to a special committee is usually the first named thereon.

RULE 23 No committee can be finally discharged until all the debts contracted by it shall have been paid

RULE 24 A motion to close shall always be in order after the regular business has been gone through, which motion shall be decided without debate.

RULE 25. These Rules of Order may be altered or amended after one week's notice in writing has been given, specifying the proposed alteration or amendment; but any of them or any clause thereof may be suspended

for the time being by a vote of two-thirds of the members present.

Adopted August 3rd, 1870.

ATTEST:

JAMES FELL,
Noble Grand.

HENRY WALLER,
Recording Secretary.



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Forms of Application for Membership.

To COLUMBIA LODGE No. 2, I. O. O. F.:18
BROTHERS:—I herewith present my Card of Withdrawal
from..... Lodge No.... State of.....
and respectfully ask to be admitted a member of your
Lodge by deposit of same; (if an Ancient Odd Fellow,
as an Ancient Odd Fellow.
My residence is.....; my age.... years; and
my occupation is.....

Fraternally yours,

Recommended by.....
Refers to—
.....
.....

—o—

To COLUMBIA LODGE No. 2, I. O. O. F.:18
GENTLEMEN:—Having received a favorable opinion of
Odd Fellowship, I respectfully ask to be initiated into
the Order and become a member of your Lodge.
My residence is.....; my age is.... years; and
my occupation is.....
If admitted I promise obedience to the usages and
laws of the Order and Lodge

Very respectfully yours,

Proposed and recommended by.....
Refers to—
.....
.....

LIST OF MEMBERS
—OF—
Columbia Lodge No. 2,
I. O. O. F.
Victoria British Columbia.

Louis Wolff.	Joseph Loewen.
John H. Meldram.	Henry Waller.
John B. Garibaldi.	G. W. A. Lange.
R. W. Fawcett.	R. J. Russell.
David F. Fee.	Henry Mansell.
Robert Hicks.	Robert Beaven.
Anton Vigelius.	Louis Erb.
William Buckett.	Patrick Murphy.
Joseph Davies.	Maurice Humber.
George E. Smith.	Samuel Sea, Sr.
Andrew Shaw.	James Porter, Sr.
James E. McMillan.	J. P. Elford.
Michael Baker.	Samuel Branch.
Alex. B. Gray.	Wm. McCulloch.
Robert Butler.	W. J. Tippins.
George Rudlin.	George Steitz.
James McArthur.	Michael Young.
Joseph W. Carey.	George H. Maynard.
James Porter, Jr.	James Lissett.
Joseph Sears.	James Pope.
John Davis.	S. J. McAllister.
Robert Reid.	George Wynne.
Daniel Sheehan.	Kenneth Nicholson.
Gabriel Morris.	Charles E. Clark.

LIST OF MEMBERS.

75

William Craft.	Walter Shears.
Fred. Norris.	John Partridge.
John Hawkins.	W. C. Brown.
A. R. Johnstone.	Samuel Adler.
George Logan.	William Hick.
William J. Pendray.	Thomas W. Carter.
John McDowell.	Richard Hall.
Donald McLean.	William Dorman.
H. F. Bishop.	Augustus Warren.
Wm. H. Adams.	Michael McCahill.
Donald M. McLean	Charles Minckler.
William Croft.	Charles D. Rand.
William Sommerville.	Joseph H. Thain.
W. H. Mixer.	James W. Davies.
P. W. Dempster.	John W. Walker.
Richard Jones.	Thornton Fell.
Anton Henderson.	M. G. Blanchard.
E. J. Thain.	James W. Morrison
William Christie.	W. H. Wood.
John Piercy.	Edward Page.
John J. McIntyre.	Charles McKay.
R. P. McLennan.	Beaumont Boggs.
Duncan McDonald.	Walter S. Dempster.
Donald E. Kerr.	H. A. Munn.
John Dean.	F. G. Richards, Jr.
Wm. Jackson.	Geo L. Powers
Jno A. Duncan.	John L. Beckwith.
Wm. Davis.	J. E. Crane
Jas. Pottinger.	W. G. Mackenzie.
C. E. Mallette.	John McLeod.
J. R. Kerr.	Chas. Maynard.
Frank Taylor.	Lewis Hall.
W. D. Ferris.	R. C. Fawcett.
Wm. R. Hick.	Jas. Hay.
Theo. H. Robinson.	B. Stapledon.

Harold Fleming.	Jas. Howard.
L. Foster.	E. C. Shepherd.
D. Ballentyne.	D. H. Anderson.
Jno. A Grant.	W. H. Whiteley.
Robt. L. Allen.	Henry Banks.
James Bryce.	Archibald Lees.
J. StClair Blackett.	Fred. S. Pope.
A A Davidson.	Fred. Rogers.
Wm. C. Pope.	Wm. Whaley.
M. McKinnon.	Thos Lumsden.
Wm. B. Skillen.	Wm G. Baird
Geo. L. Center.	Alex. Rose
W. Turnbull.	A B. McNeill.
George Wilby.	Colin Cameron.
Wm. McIlwaine.	Francis Hay
Wm. Nicholas.	Peter Davidson.
John McCallum.	John D. McNeill.
A. McDonald.	George R. Spence.
Daniel Bartlett.	John Vaio
J J H. Crozier.	H. J L McGuire.
Robt. Hamilton.	John E. Theal.
Geo. W. Craig.	James H. Collins.
J. P. Byrne.	C. W. Hansen.
Jas. S. Hildreth.	Saml Sea, Jr.
M. E. Cleveland.	A. S. Netherby.
Leon U. Conyer.	H. O. Litchfield.
John W. Meldram.	L. N. McKechnie.
Jas. Wilby.	Gilbert McKay.
Geo. Watson.	A. H. Steffan.
Adams Edwards.	John E. Whiteside.
H. H. Schuyler.	W L Challoner.
Donald McLean.	Hy. A. Porter.
Andrew S. Mouat.	Donald Campbell.
Geo. T. Fox.	
Rev. W. D. Barber.	
Wm. Hodge.	

SUBORDINATE LODGES

UNDER THE JURISDICTION OF

GRAND LODGE

—OF—

BRITISH COLUMBIA.

No.	NAME OF LODGE.	LOCATION.	NIGHT OF MEETING.
1	Victoria.....	Victoria.....	Monday.....
2	Columbia.....	Victoria.....	Wednesday....
3	New Westminster.	New Westminster.	Friday.....
4	Dominion.....	Victoria.....	Thursday.....
5	Black Diamond...	Nanaimo.....	Wednesday....
6	Harmony.....	Wellington.....	Monday.....
7	Excelsior.....	Chilliwack.....	Tuesday.....
8	Vancouver.....	Vancouver.....	Friday.....
9	Tatnai.....	Kamloops.....	Monday.....
10	Western Star.....	Vancouver.....	Thursday.....
11	Union.....	Union.....	Friday.....
12	Selkirk.....	Donald.....	Thursday.....
13	Royal City.....	New Westminster.	Thursday.....
14	Acme.....	Victoria.....	Monday.....
15	Cloverdale.....	Cloverdale.....	Friday.....
16	Kootenay.....	Nelson.....	Monday.....
17	Duncans.....	Duncans.....	Saturday.....
18	Vernon.....	Vernon.....	Tuesday.....
19	Mount Pleasant..	Vancouver.....	Friday.....
20	Centennial.....	Nanaimo.....	Monday.....
21	Delta.....	Ladner's Landing.	Monday.....
22	Gold Range.....	North Bend....	Tuesday.....
23	Ashcroft.....	Ashcroft.....	Saturday.....
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